

Maryland Youth Dairy Project Record Instructions

Effective 2011 – 2016

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Acknowledgements

The Maryland Dairy Youth Project Record and Maryland Youth Dairy Project Instructions were compiled by Dr. J. Lee Majeskie, Extension Dairy Specialist, and Gail Yeiser, volunteer leader, at the direction of the Maryland Purebred Cattle Association. Record keeping documents which were supplied by breed associations and 4-H programs are incorporated in this final product. Special thanks to the Maryland Purebred Dairy Cattle Association, Maryland 4-H Animal Sciences Program Committee and Frederick County 4-H Dairy Advisory Committee for their assistance and cooperation in completing this document.

[Adopted April 2005; revised July 2010]

Section I - Introduction

- ✓ **Eligibility:** Any Junior Member of any Breed Association and/or 4-H/FFA member enrolled in dairy cattle ownership or leasing project.

- ✓ **Age groups for evaluation**
 - Junior = 8 – 10 as of January 1 of current year
 - Intermediate = 11-13 as of January 1 of current year
 - Senior = 14 as of January 1 of current year through maximum age allowed by Breed organization

- ✓ **State Awards** to be determined by each breed association. Type, date and place of recognition to be determined and publicized by specific association.

- ✓ **Administration of Contest** to be determined by each breed association. Date and place for judging of books to be determined and publicized by specific association. Efforts will be made to coordinate through PDCA. Transporting and picking up of books to/from designated locations is the responsibility of the Junior Breed Association member in coordination with breed association volunteers.

- ✓ **Materials will be available** from the Maryland Purebred Dairy Cattle Association breed representatives and will be posted at <http://dairy.umd.edu>

Section II - Recommended Scorecard

Maryland Youth Dairy Project Record

Dairy Youth Project Story Suggested outline and guidelines on page 4 of this document	30 pts
Herd Management Records Templates in Maryland Youth Dairy Project Record with sample entries in <i>italics</i> .	30 pts
Dairy Breed participation and leadership activities "Dairy Activities Summary" template in Maryland Youth Dairy Project Record with sample entries in <i>italics</i> .	15 pts
Participation and leadership activities "Other 4-H/FFA, School, Church and Community Summary" template in Maryland Youth Dairy Project Record with sample entries in <i>italics</i> .	15 pts
Photos and Clippings	5 pts
Neatness, accuracy, spelling, grammar and following instructions are considered.	5 pts

Deductions – 10 points will be deducted for any portion of the entry that does not meet the stated requirements.

Records and reports must be the work of the nominee; if found otherwise, record book will be disqualified.

Section III – Preparation of Material

- ✓ Materials should be compiled according to the following guidelines and put in a **3-ring binder of your choice**. **Type or use black ink throughout**. Typing preferred for older members

Compile materials in the following order:

- ✓ **Cover of Binder** can be as creative or plain as you like. Name, County, Breed and Date of Birth must be on the cover of the binder
- ✓ **Opening Page** – Template provided in Maryland Youth Dairy Project Record
 - One recent wallet size photo (**optional**) should be mounted on the first page, centered and placed above your name, age, county and specific BREED(s) for which you are competing. Keep in mind that this photo may be used for press release purposes.
 - Note: This document can be used / evaluated for multiple breeds.
- ✓ **Personal Information Summary**- Template provided in Maryland Youth Dairy Project Record
 - Be sure to fill this form out completely and have it signed by your parent/guardian and your project/ club leader or Maryland breed association representative
- ✓ **Table of Contents**
 - The table of contents should list each section of your book in an outline form. Each section should be separated with a tabbed title page. Tabbed protective sheets are suggested, with title pages inserted. **Do not number pages**.
- ✓ **Youth Dairy Project Story**
 - ***Suggested outline for JUNIORS and INTERMEDIATES***
 - ✓ Introduce your family, farm and where you live
 - ✓ Describe how you developed an interest in and obtained your dairy project
 - ✓ Describe your involvement and responsibilities on the farm and with your dairy project
 - ✓ Explain feeding, breeding, herd management and record keeping practices. Include your specific responsibilities.

- ✓ Highlights of your dairy activities and achievements. Include special or favorite experiences.
 - ✓ Highlights of your non-dairy activities and achievements
 - ✓ What goals do you hope to achieve through your dairy project and activities. Include non-dairy goals if appropriate.
- ***Suggested outline for SENIORS***
 - ✓ Introduce your family, farm and where you live
 - ✓ Describe how you developed an interest in and obtained your dairy project
 - ✓ Describe your involvement and responsibilities on the farm and with your dairy project
 - ✓ Explain feeding, breeding, herd management and record keeping practices. Include your specific responsibilities.
 - ✓ Describe your involvement in state junior dairy work
 - ✓ Highlight some dairy and non-dairy activities and accomplishments & share some favorite experiences
 - ✓ What goals do you hope to achieve through your dairy project and activities. Include non-dairy goals if appropriate.
- ***Story length***
 - ✓ **Juniors:** Story 1-4 **handwritten**, double-spaced pages or 1-3 **typed**, double-spaced pages. Use **12 font, and 1" margins**
 - ✓ **Intermediates:** Story 3-5 **typed**, double-spaced pages. Use **12 font, and 1" margins.**
 - ✓ **Seniors –5-8 typed**, double-spaced pages. Use **12 font, and 1" margins.**
- ***Tips***
 - ✓ Be clear, concise, and factual.
 - ✓ Be original
 - ✓ Show how activities have helped you mature and develop as a person.
 - ✓ Sub-headings may be used to separate topics

- ✓ **Records for Dairy Animals Owned / Leased.**
 - **Inventory** – all dairy animals owned/leased throughout dairy project – **update each year**. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Summary of All Cows in Herd Currently in Herd (owned or leased)**. Includes highest 305 day actual and lifetime production – **update each year**. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.

- ✓ **Management Records:**
 - **Junior – Complete the following Management Record forms on ONE animal:**
 - **Copy of Registration certificate, Official Performance Pedigree or appropriate documentation for crossbreed and other**
 - **Current individual DHIA Cow Page** if applicable
 - **Health** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Breeding and Calving** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Dairy Project Financial Journal** - Template in Maryland Youth Dairy Project Record with sample entries in *italics*.

 - **Intermediate – Complete the following Management Record forms on TWO animals:** Please note if your herd has less than required number for your age division.
 - **Copy of Registration certificate, Official Performance Pedigree or appropriate documentation for crossbreed and other**
 - **Current individual DHIA Cow Page** if applicable
 - **Health** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Breeding and Calving** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Dairy Project Financial Journal** - Template in Maryland Youth Dairy Project Record with sample entries in *italics*.

- **Senior** - Complete the following Management Records forms on THREE animals: Please note if your herd has less than required number for your age division.
 - Copy of Registration certificate, Official Performance Pedigree or appropriate documentation for crossbreed and other
 - Current individual DHIA Cow Page – if applicable
 - **Health** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Breeding and Calving** - Include information from beginning of project. Template in Maryland Youth Dairy Project Record with sample entries in *italics*.
 - **Dairy Project Financial Journal** - Template in Maryland Youth Dairy Project Record with sample entries in *italics*.

✓ **Activity and Project Summary – JUNIORS and INTERMEDIATES**

Note: Seniors see separate section on next page

- Complete tables in chronological order adding additional pages as needed.
- If and when appropriate complete the “Special Achievement / Leadership Role” column
- Keep forms in the following order:
 - Dairy Activities
 - Other 4-H/ FFA Activities
 - School
 - Community / Church

SAMPLE: (Juniors and Intermediates)

Year	Type of Activity	Special Achievement/Leadership	Level
2003	Wills Show	3 animals shown 1 st place Fitting & Showing	District
	Rolling Hills 4-H Club	member	Local
	Stall Decoration Committee	Chairman	Local
2004	Public Speaking	Room Monitor	County

- Note: *List an event or activity in **one table only** . For example service projects could be appropriate on several tables. Select one.*

✓ **Activity and Project Summary - SENIORS**

- Not to exceed 5 pages.
- This section does not need to be double spaced.
- List all activities from the most recent year back to your first year.
- Group activities for each year in the following order:
 - Dairy – Specify Breed on activity listed
 - Other 4-H/FFA
 - School
 - Community / Church

Remember: List from *most recent year to your first year beginning* with dairy project work and include achievements, awards won and offices held. Sample follows:

SAMPLE - Seniors – 2 pages

2004

BREED(S) ACTIVITIES: Brown Swiss, Holstein

- Brown Swiss Public Speaking Contest at National Convention
- Exhibited Brown Swiss dairy cattle at Maryland State fair, district show, spring field day and county fairs
- Exhibited and showed Holstein cattle at Maryland State Fair, district summer field day, county fairs and state spring show
- Gave milk toast and participated in live auction at Maryland State Holstein Convention
- Sold "rail bird" tickets at Maryland Holstein Futurity

4-H and FFA

- Attended Pennsylvania Farm Show as club field trip
- Gave invocation at Maryland Agricultural Legislative Dinner as MD Dairy Princess
- Attended Pennsylvania Dairy Princess Seminar
- Coach of Anne Arundel Junior Dairy Bowl team
- Coach of Anne Arundel Dairy Judging team
- Gave presentation about dairy judging to Howard County 4-H club
- Participated in county Variety Night
- Served on feed team, fairs and shows, awards, stall decorations/banner, and executive committees

SCHOOL, COMMUNITY / CHURCH

- University of Maryland Animal Husbandry Club member
- Collegiate 4-H Club member
- Penn State Club Softball team member
- Member of Varsity Softball team
- Senior Class Delegate 2002-2003 school year
- Freshman Mentor for freshmen scholars
- Acolyte at Our Shepherd Lutheran Church

2003

BREED(S) ACTIVITIES: Brown Swiss, Holstein

- Purchased 1st Brown Swiss at Mid-Atlantic Calf Sale
- Exhibited Brown Swiss Dairy cattle at Maryland State Fair, district show, and county fairs
- Brown Swiss Dairy Bowl at National Convention – 2nd place team
- Maryland State Junior Holstein Association President
- Participated and ran Junior Holstein meetings; Scrapbook committee
- Exhibited and showed cattle at Maryland State Fair, district summer field day, county fairs and state spring show
- Attended Maryland State Holstein convention
- Recognized as semi-finalist Senior Distinguished Junior Member (DJM-Holstein) book

4-H and FFA

- Selected as member of State 4-H Dairy Judging team to Harrisburg, Pennsylvania and Madison, Wisconsin
- 1st high individual and 1st individual reasons at All-American Dairy Judging contest; 1st place team in reasons and overall
- 1st high individual and 1st individual reasons at World Dairy Expo; 1st place team in reasons and 2nd place team overall
- Selected as Maryland State Dairy Princess at Maryland State Dairy Princess Pageant
- Attended two Port Discovery milk promotions in Baltimore, Maryland
- Attended Pennsylvania Dairy Princess three day Training Seminar

SCHOOL, COMMUNITY / CHURCH

- Senior Class delegate for 2002-2003 school year
- Member of Varsity softball team
- Selected to be a Freshman Mentor for freshmen scholars
- Community softball and basketball teams
- Youth choir member
- Sunday School member

2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994

SPECIFIC BREED(S): HOLSTEIN

- Exhibited at Maryland State fair, district show, field day and county fairs '94-'02
- Attended Maryland Holstein convention, Jr. Program and state sale '94-'02
- 2nd place Junior Girls record book 1996
- 1st place Junior Girls record book 1997, 1998
- Jr. Champion and Best in Show at AA County fair 1997,1998
- 1st place spring yearling Maryland State Fair 1998
- 3rd place 2 year old cow in Cream of Crop at QA county fair 1999
- Exhibited at Pennsylvania All American Dairy show 10th place Jr. Spring calf-1997
- Attended Maryland State show and Holstein futurity '94-'98
- Elected Maryland Junior Holstein Association Historian 1998,1999
- MD Holstein Junior Jamboree- made Junior Dairy Bowl Team (1st place at National Contest)-1999

4-H and FFA

- Participated in the Eastern Shore dairy judging contest '95-'02; 1st individual and High Intermediate Reasons 1999
- Participated in State dairy judging contest '95-'99; 3rd individual, 1st Holstein and top Intermediate Reasons 1999; 1st individual in Holsteins 1995
- Participated in 4-H Dairy bowl contest '95-'99, 3rd place Intermediate Team 1998, 4th place Intermediate individual 1999
- County Demonstration Day '94-'02 – Champion '96, '98, '02
- Demonstration for Baltimore Co. leader's meeting 1997
- Earned hunting license through marksmanship classes 1998
- Exhibited Holland Lop rabbit at county fairs- 1st place 1998
- 1st place at Eastern National Livestock show-shown for Hereford breeder 1998
- Member of booth, stall decorations, clean up, "Moosletter", executive, budget, bull barn, feed group, awards, activities, equipment committees '94-'02
- Club Secretary, Photographer, and President '94-'99

SCHOOL, COMMUNITY / CHURCH

- Service learning projects of planting bulbs and helping wildlife 1997
- Community girls basketball and softball teams '94-'99
- Junior and Youth choir member '94-'02
- Participated in church play '94-'95
- Adopt a family, holiday sharing, Operation Christmas child, and donated to SPCA '94-'99
- Visited nursing homes, field days, petting zoos and Gateway promotions '95-'99
- Participated in Vacation Bible School '96,'97,'99