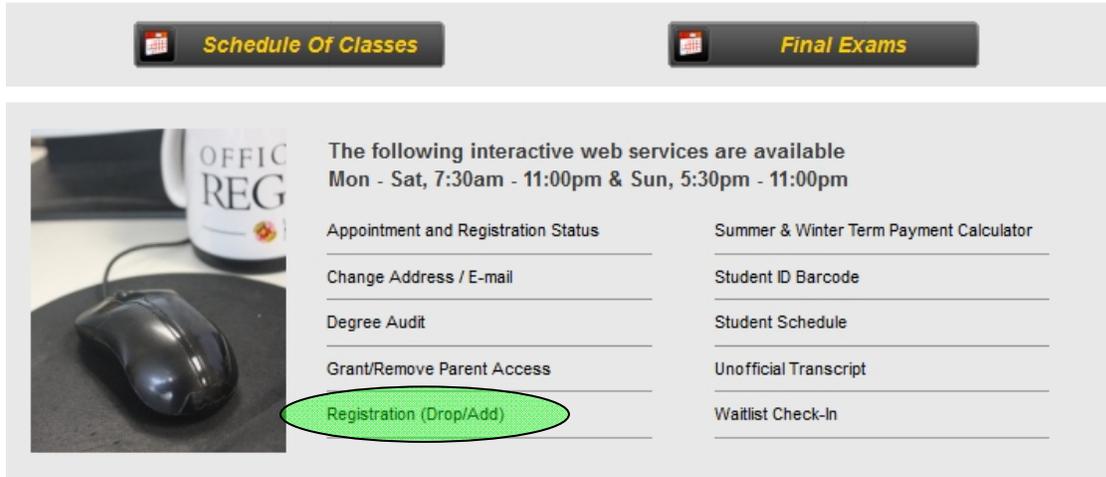
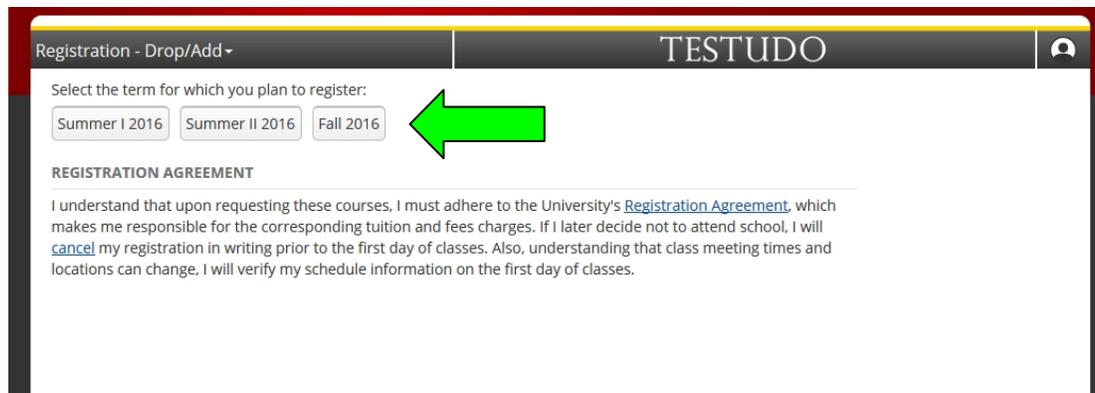


How do I adjust my schedule (drop/add a class)?

1. Go to <http://www.testudo.umd.edu>
2. Click on **Registration (Drop/Add)**.



3. Enter your UID and password to log in.
 - *note: your Directory ID is the part of your official UMD email address that precedes the "@umd.edu" for example:
 - email address is *goatsrule101@umd.edu*
 - directory ID is *goatsrule101*
 - *your password is the same password you have set for your UMD email account.
4. Select the semester for which you are adjusting your schedule.



I. Adding a Course

5. Under the Course column, type in the course number of the class that you want to take. **Courses MUST be entered and added one at a time.** We will use ANSC314 for this example. Type in the course number, then hit **Submit Changes**.

COURSE	SECTION	GRADING METHOD	CREDITS	ADDED	TIMES	ACTIONS
<input type="checkbox"/> PHYS122 ☰	0102	Regular	4.00	04/26/16	MWF 1:00PM-1:50PM Tu 10:00AM-11:50AM Tu 9:00AM-9:50AM	EDIT DROP
<input type="checkbox"/> ENGL390H	0201	Regular	3.00	04/14/16	MWF 10:00AM-10:50AM	EDIT DROP
<input type="checkbox"/> CHEM271 ☰	2245	Regular	2.00	04/14/16	MW 11:00AM-11:50AM Th 2:00PM-2:50PM	EDIT DROP
<input type="checkbox"/> CHEM272 ☰	8043	Regular	2.00	04/14/16	F 11:00AM-11:50AM Th 3:30PM-6:20PM	EDIT DROP

<input type="text" value="ANSC314"/>	<input type="text"/>	Regular	<input type="text"/>
<input type="text"/>	<input type="text"/>	Regular	<input type="text"/>



6. All the sections listed under that course number will now be displayed. Choose the section that best fits into your schedule by clicking the circle next to that section. **A small clock next to the section number means it conflicts with something you are already registered for, and you cannot select that section.** When you have made your selection, click the **Select** button.

<input type="radio"/> ANSC314	<input type="text"/>	Regular	<input type="text"/>
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Open sections for courses starting with ANSC314 are listed below.
⌚ = TIME CONFLICT

COURSE	SECTION	SEATS REMAIN	TIMES	INSTRUCTOR
<input checked="" type="radio"/> ANSC314	0101	17	MWF 9-950am	Kohn, Richar

- Once you add the course, it will be listed with a colored circle next to it. This means that you have successfully signed up for the class.

COURSE	SECTION	GRADING METHOD	CREDITS	ADDED	TIMES	ACTIONS
 PHYS122 ☰	0102	Regular	4.00	04/26/16	MWF 1:00PM-1:50PM Tu 10:00AM-11:50AM Tu 9:00AM-9:50AM	EDIT DROP
 ENGL390H	0201	Regular	3.00	04/14/16	MWF 10:00AM-10:50AM	EDIT DROP
 CHEM271 ☰	2245	Regular	2.00	04/14/16	MW 11:00AM-11:50AM Th 2:00PM-2:50PM	EDIT DROP
 CHEM272 ☰	8043	Regular	2.00	04/14/16	F 11:00AM-11:50AM Th 3:30PM-6:20PM	EDIT DROP
 ANSC314 ☰	0101	Regular	3.00	06/23/16	MWF 9:00AM-9:50AM	EDIT DROP

Regular

[Submit Changes](#) [View Schedule](#)



II. Dropping a Course

- To drop a class, click on the **Drop** button to the right of the course.

COURSE	SECTION	GRADING METHOD	CREDITS	ADDED	TIMES	ACTIONS
 PHYS122 ☰	0102	Regular	4.00	04/26/16	MWF 1:00PM-1:50PM Tu 10:00AM-11:50AM Tu 9:00AM-9:50AM	EDIT DROP
 ENGL390H	0201	Regular	3.00	04/14/16	MWF 10:00AM-10:50AM	EDIT DROP
 ANSC314 ☰	0101	Regular	3.00	04/14/16	MWF 9:00AM-9:50AM	EDIT DROP
 CHEM271 ☰	2245	Regular	2.00	04/14/16	MW 11:00AM-11:50AM Th 2:00PM-2:50PM	EDIT DROP
 CHEM272 ☰	8043	Regular	2.00	04/14/16	F 11:00AM-11:50AM Th 3:30PM-6:20PM	EDIT DROP

Regular

[Submit Changes](#) [View Schedule](#)



- You will be asked by the system whether you want to drop this class. If you are certain that you want to drop it, click **ENTER**. If you do not want to remove this class from your schedule, press **Cancel**.

COURSE	SECTION	GRADING METHOD	CREDITS	ADDED	TIMES	ACTIONS
PHYS122	0102	Regular	4.00	04/26/16	MWF 1:00PM-1:50PM Tu 10:00AM-11:50AM Tu 9:00AM-9:50AM	EDIT DROP
ENGL390H	0201	Regular	3.00	04/14/16	MWF 10:00AM-10:50AM	EDIT DROP
ANSC314	0101	Regular	3.00	04/14/16	MWF 9:00AM-9:50AM	EDIT DROP
<div style="border: 1px solid #ccc; padding: 5px; background-color: #fff9c4;"> <p>Please note that on or after the first day of academic semester there may be financial implications for dropping courses. Course Drop Policies Are you sure you want to drop ANSC314 0101?</p> <p><input type="button" value="ENTER"/> <input type="button" value="Cancel"/></p> </div>						
CHEM271	2245	Regular	2.00	04/14/16	MW 11:00AM-11:50AM Th 2:00PM-2:50PM	EDIT DROP
CHEM272	8043	Regular	2.00	04/14/16	F 11:00AM-11:50AM Th 3:30PM-6:20PM	EDIT DROP



- After pressing OK, it will drop the class and the course will no longer be listed in your schedule. **Be VERY sure when dropping a course that you wish to do so, as if you drop a course in error and the course now has a waitlist, you will lose your spot and run a good chance of not being able to get back into that section. If there is a waitlist and you drop your spot and then wish to add it back, you will have to be added to the end of the waitlist**

COURSE	SECTION	GRADING METHOD	CREDITS	ADDED	TIMES	ACTIONS
PHYS122	0102	Regular	4.00	04/26/16	MWF 1:00PM-1:50PM Tu 10:00AM-11:50AM Tu 9:00AM-9:50AM	EDIT DROP
ENGL390H	0201	Regular	3.00	04/14/16	MWF 10:00AM-10:50AM	EDIT DROP
CHEM271	2245	Regular	2.00	04/14/16	MW 11:00AM-11:50AM Th 2:00PM-2:50PM	EDIT DROP
CHEM272	8043	Regular	2.00	04/14/16	F 11:00AM-11:50AM Th 3:30PM-6:20PM	EDIT DROP

Regular