

MEMORANDUM

TO: Graduate Education Committee  
Drs. Keefer, Kim, Kohn, Song, and Xiao

FROM: \_\_\_\_\_  
(Student's Name)

SUBJECT: Approval of Advisory Committee Chair and Members

I request that the following people be appointed as members of my Advisory Committee.

<u>Name</u>	<u>Department or Other Unit</u>
1. Chair: _____	<u>ANSC</u> _____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. Dean's Rep (PhD only): _____	_____ Voting: Yes/No _____

NOTE: See ANSC Graduate Handbook and Graduate School website for complete details.

**Masters Advisory Committees** must consist of a minimum of three members, two of which must be Regular Graduate Faculty at College Park (tenured or tenure-track). The Chair must be from ANSC.

**Doctoral Advisory Committees** must consist of a minimum of **five voting members**, three of which must be Regular Graduate Faculty at College Park (including the Chair and the Dean's Rep). Two must be ANSC faculty (the Chair and at least one other). The individual who will act as Dean's Rep (must be tenured faculty from another program/dept.) must be indicated on this form. Typically for ANSC committees the Dean's Rep is a voting member, if not, then be sure to have a fifth voting member (Regular Graduate Faculty). Other committee members must have Graduate Faculty status at UMCP. Up to two scientists from outside institutions who hold Special Graduate Faculty status may be appointed to the Graduate Advisory Committee.

_____ (Student)	_____ Date	_____ (Prospective Chair)	_____ Date	
<b>Signature and Date</b>		<b>Approve</b>	<b>Discuss</b>	<b>Reject</b>
Dr. Carol Keefer Graduate Program Director				
Dr. Byung-Eun Kim				
Dr. Richard Kohn				
Dr. John Song				
Dr. Zhengguo Xiao				